

# **IOWA COLLEGE STUDENT AID COMMISSION**

## **MINUTES OF MEETING**

**March 18, 2011**

**10:00 a.m.**

**Iowa College Student Aid Commission  
603 East 12<sup>th</sup> Street, 5<sup>th</sup> Floor, Des Moines, Iowa 50319  
Conference Room**

### **Members Present:**

Janet Adams	Timothy P. Cole
Robert Denson	Bob Donley
Crystal Ford	Shazia Manus
Terrence Martin	Frederick Moore
Herman Quirnbach	Kelli Todd
Roger Utman	Cindy Winckler

### **Members Absent:**

Randy Feenstra	Ron Jorgensen
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### **Staff Present:**

Michael Anderson	Todd Brown
Jeremy Davis	Deb Krueger
Julie Leeper	Karen Misjak
Julie Ntem	Carolyn Small
Ashley Wendt	

### **AG Present:**

David Van Compernelle

### **Guests Present:**

Robert Armbrust	University of Phoenix
Marsha Boender	Iowa Student Loan
Sandra Dop	IA Department of Education
Aaron Lacey	Vatterott College
Bond Lovasz	Vatterott College
Chris Mason	University of Phoenix
Barbara McDaniel	XAP Corporation
John Parker	Iowa Student Loan
Dan Richins	Ashford University
Susan Sowah	XAP Corporation
Scott Stegg	University of Phoenix

## **Call to Order**

The Iowa College Student Aid Commission met for a regularly scheduled meeting on March 18, 2011. Commission Chair Adams called the meeting to order at 10:00 a.m. with a quorum present.

## **Minutes of Meeting**

Motion: Commissioner Donley moved to approve the January 21, 2011 meeting minutes as written with a note stating the presentation by Don Norris was rescheduled for April 28, 2011, due to weather. Commissioner Moore seconded the motion which passed unanimously.

## **Executive Director's Report**

Ms. Misjak shared a video from news coverage of an award certification ceremony for senior students from CAL Community Schools. Lt. Governor Reynolds attended to present students with their certificate for completing the Iowa Financial Literacy Program that is provided through the I Have A Plan<sup>TM</sup> web portal. Ms. Misjak said the Iowa Financial Literacy Program was launched on February 9, 2011 and there are 1,462 students that have signed on to the program. There are other senior classes whom are very close to completing the platform that will be receiving their certification very soon. Commission staff is tracking how many students are certified. Ms. Misjak said that Commission staff presented the Iowa Financial Literacy Program to the House Education Committee on March 15, 2011 and received very positive feedback. Commissioner Winckler said that legislators were pleased this was included in the Iowa Core. Commissioner Denson asked for a list of schools that are a part of this program.

Ms. Misjak said that staff has not yet been notified of the anticipated visit from the U.S. Department of Education regarding FISMA. Staff continues to work hard to make sure the Commission complies with the requirements of FISMA. Commissioner Denson said that DMACC purchased liability insurance to help with the cost if a breach in information occurs and that this may be something that the Commission may want to look into. Commissioner Moore added if there is a breach that it can be very expensive and each state has different statues and requires different things. He agrees that the Commission should look into the liability insurance and suggests scrutinizing the policy very carefully.

Ms. Misjak reported that there have been 51,718 FAFSA's submitted which is an increase of 9.9% from the same time last year and the financial aid application has increased by 142%. There have been 3,858 financial aid application completed this year and last year at this time there were only 1,600. The increase is partially due to the integration between the FAFSA and Iowa Financial Aid Application for Iowa Residents.

There have been 2,600 applications submitted for the All Iowa Opportunity Scholarship. Staff was able to verify all information in only three days this year. Of these applicants, approximately 1,599 students met the baseline eligibility criteria.

### **Legislative Committee Report**

Ms. Leeper provided Commissioners with a tracking sheet of all current bills pertaining to the Commission. Commissioner Winckler thanked Commissioner Quirnbach for sponsoring the bills in the Senate. Ms. Leeper said that it is very helpful to have legislators that are familiar with the Commission and that have an understanding of the students and families that the Commission serves. Commissioner Quirnbach also thanked Commissioner Winckler for her service on the Education Appropriations Sub-Committee.

Commissioner Cole requested the "Dear Colleague Letter" regarding the implementation of program integrity regulations that was dated March 17, 2011 be sent out to all Commissioners.

### **Registration Fees**

Ms. Small said staff requests permission to propose an amendment to Administrative Rules increasing the fee charged to a registered school under Chapter 261B.8.

Motion: Commissioner Utman moved to authorize staff to recommend an increase in the fee charged to a registered school under Chapter 261B.8. Commissioner Donley seconded the motion which passed unanimously.

Ms. Small added that the fee will remain a flat fee, and is going to recommend that it go from \$4,000 to \$8,000. A discussion of the fee will be had when the Administrative Rule change is brought forward.

### **Full-Time Faculty Member/Program Coordinator**

Ms. Small said staff requests permission to propose an amendment to Administrative Rules to request a waiver of the full-time Iowa faculty member or program coordinator requirement for any registration applicant that does not meet this criterion and the proposes to offer programs exclusively via distance education or other nontraditional delivery method. Ms. Small said that schools are required to submit a course catalog and policies are in place for consumer protection and that the Commission's information is available as a point of contact for concerns.

Motion: Commissioner Moore moved to authorize staff to recommend a waiver of the full-time Iowa faculty member or program coordinator requirement for any registration

applicant that does not meet this criterion and that proposes to offer programs exclusively via distance education or other nontraditional delivery method. Commissioner Utman seconded the motion which passed unanimously.

Ms. Small said the Administrative Rule proposal will be prepared and presented during the May 2011 Commission Meeting. Commissioner Quirnbach requested that there be language in the rule stating that it is provisional or conditional approval and a consumer protection policy.

### **Registration Amendment-Vatterott**

Ms. Small presented Vatterott College's request to amend its postsecondary registration by adding an additional location by offering online programs through it Sunset Hills, Missouri location. Commissioner Cole requests Vatterott to change the title of "Clinical" or "Externship" to "Practical Lab". Vatterott College representatives said they would be happy to do so.

Motion: Commissioner Donley moved to approve Vatterott College's application to amend its Iowa registration by adding an additional location, at the Sunset Hills, Missouri campus, with the following stipulation:

Vatterott College must notify the Commission within 90 days of the establishment of a Practical Lab experience which is a change in title from clinical location in Iowa for the Medical Assistant Program offered through the Sunset Hills, Missouri campus.

Commissioner Moore seconded the motion which passed unanimously.

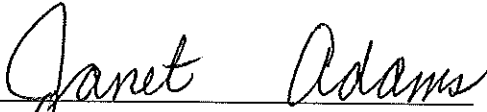
### **Xap Presentation**

Mr. Anderson made a presentation on the deliverables, milestones, payments, budgets, data, and feedback on the I Have A Plan™ web portal. Mr. Anderson introduced Ms. Susan Sowah who spoke about the relationship between XAP Corporation and the Commission. Ms. Sowah went through what the I Have A Plan™ web portal provides to constituents. Mr. Anderson then broke down the budget and payments made by the Commission for this program. Mr. Anderson shared data about the accounts created and the completion numbers. Commissioner Denson requested staff to provide Commissioners with a list of the 51 schools that are not participating in the I Have A Plan™ program. Ms. Dop from the Department of Education said this mandate is in the Iowa Code and presented Commissioners with a copy of that code. The conclusion of this presentation was feedback from users and educators on the program.

### **Staff Reports**

Ms. Krueger presented the administrative budget and expenditure summary. Commissioner Denson requested the cost per square foot of the remodel. Commissioner Denson also requested a separate budget for the I Have a Plan web portal. This information will be given during the May 2011 Commission Meeting.

Commission Adjourned at 12:46 p.m.

  
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JANET ADAMS, CHAIR

  
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TIMOTHY COLE, VICE CHAIR